



Ensure the most current form is submitted. Refer to EMACS Forms/Procedures website.

CONCURRENT EMPLOYMENT AGREEMENT FOR STAFF AND PER DIEM REGISTERED NURSES

Must print in Black or Blue ink ONLY

Employee ID	Rcd No.	Last Name, First Name
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<u>Regular Staff Position</u>		<u>Per Diem Position</u>	
Company:		Company:	
Department:		Department:	
Position No.:		Position No.:	
Job Code:		Job Code:	
Job Code Title:		Job Code Title:	
Union Code:		Union Code:	

The request to be appointed to a concurrent nurse position as proposed by the above employee is approved subject to the following general and specific provisions and conditions:

1. The employee agrees that their regular staff position will be their first priority and the per diem position will not interfere with their schedule for the staff position.
2. The employee agrees that they will not use leave time from their regular staff position in order to work in the per diem position nor work in the per diem position during a time they are on paid or unpaid leave from their regular staff position.
3. The employee agrees that the regular staff position and per diem position will be treated as separate positions for the purposes of calculating overtime and that overtime will be paid as specified in the appropriate MOU governing each position.
4. While in a regular staff position, the employee will participate in the San Bernardino County Employees' Retirement Association (SBCERA) and not PST, until such time the employee is no longer in a regular staff position. If the employee is only in a per diem position, they will be required to participate in PST until such time the employee is no longer in the per diem position.
5. Other: _____

I have read and understand the above general and specific provisions and conditions regarding my appointment to an additional (concurrent) position. It is my desire, at this time, to enter into this agreement.

Employee Signature	Date
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Office Use Only

Acknowledgment	
I hereby acknowledge and declare that the above information was reviewed and explained to the employee.	
Payroll Specialist (Print & Sign)	Date

Appointing Authority or Designee Signature (Regular Staff Position)	Date
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Appointing Authority or Designee Signature (Per Diem Position)	Date
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